

**VILLAGE OF CORINTH**

**COMPLAINT SUBMISSION FORM**

**Section I: Complainant Information**

COMPLAINANT: \_\_\_\_\_ \*

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ (H)  
\_\_\_\_\_ (W)  
\_\_\_\_\_ (C)

EMAIL ADDRESS: \_\_\_\_\_

\* If you are the tenant, please provide the Landlord's contact information:

Landlord's Name	Address	Phone Number
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**Section II: Receiver Information**

COMPLAINT REPORTED TO: \_\_\_\_\_

DATE AND TIME REPORTED: \_\_\_\_\_

**Section III: Location/Description of Code Violation**

DATE(S) AND TIME(S) OF VIOLATION: \_\_\_\_\_

ADDRESS OF COMPLAINT: \_\_\_\_\_

NATURE OF COMPLAINT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ACTION TAKEN:** Document date, time, extent of repairs, and who performed the work.

**DATE and TIME:** \_\_\_\_\_

**ACTION TAKEN:** \_\_\_\_\_

\_\_\_\_\_

**DATE and TIME:** \_\_\_\_\_

**ACTION TAKEN:** \_\_\_\_\_

\_\_\_\_\_

**DATE and TIME:** \_\_\_\_\_

**ACTION TAKEN:** \_\_\_\_\_

\_\_\_\_\_

**HAS THE VIOLATION BEEN CORRECTED?** \_\_\_\_ YES \_\_\_\_ NO

**If NO, DATE VIOLATION TICKET/CITATION SERVED** \_\_\_\_\_

\_\_\_\_\_  
**Gregory Berg, Building Inspector/Code Enforcement Officer**

\_\_\_\_\_  
**Date**

**COPY DELIVERED TO:**  
(CIRCLE ALL THAT APPLY)

MAYOR

DPW

FIRE

CLERK

BUILDING INSPECTOR

TRUSTEES

ATTORNEY

OTHER \_\_\_\_\_