

VILLAGE OF CORINTH

COMPLAINT SUBMISSION FORM

Section I: Complainant Information

COMPLAINANT: _____ *

ADDRESS: _____

PHONE NUMBER: _____ (H)
_____ (W)
_____ (C)

EMAIL ADDRESS: _____

* If you are the tenant, please provide the Landlord's contact information:

Landlord's Name	Address	Phone Number

Section II: Receiver Information

COMPLAINT REPORTED TO: _____

DATE AND TIME REPORTED: _____

Section III: Location/Description of Code Violation

DATE(S) AND TIME(S) OF VIOLATION: _____

ADDRESS OF COMPLAINT: _____

NATURE OF COMPLAINT: _____

ACTION TAKEN: Document date, time, extent of repairs, and who performed the work.

DATE and TIME: _____

ACTION TAKEN: _____

DATE and TIME: _____

ACTION TAKEN: _____

DATE and TIME: _____

ACTION TAKEN: _____

HAS THE VIOLATION BEEN CORRECTED? ____ YES ____ NO

IF NO, DATE VIOLATION TICKET/CITATION SERVED _____

Neil Hepner, Building Inspector/Code Enforcement Officer

Date

COPY DELIVERED TO:
(CIRCLE ALL THAT APPLY)

MAYOR

DPW

FIRE

CLERK

BUILDING INSPECTOR

TRUSTEES

ATTORNEY

OTHER _____